

EGGINTON MEMORIAL HALL

Booking

Date		
Organisation		
Contact		
Tel No.		
Date & time when required		
Requirements For example: How many chairs tables etc.? How should they be arranged? Any special requirements.		
Confirmation	Date	

If you wish to Hire the Hall or any part of it, please complete this form and give it to Angie Gadsby at the School House (behind the Memorial Hall) in good time. You will be billed in due course for the length of time you hired the Hall.

Please ensure that the Hall is carefully maintained avoiding any damage to the premises. If there should be an accident; please report any damage to Angie Gadsby.